**EMI課程傑出及優良教學助理遴選推薦函**

**Recommendation Letter for Selection of EMI Course Outstanding and Excellent Teaching Assistants**

**一、申請人填寫的部分(To be filled by the participants)：**

|  |  |  |  |
| --- | --- | --- | --- |
| TA姓名(Name of the TA) |  | TA學號(Student’s number of the TA) |  |
| 授課教師(Course lecturer) |  | 課程名稱(Name of the course) |  |

**二、推薦人填寫的部分(To be filled by the recommender)：**

說明：本推薦函之目的瞭解教學助理該學期表現之情形，以做為申請人是否能獲得傑出及優良教學助理參考依據之一。

Description: The purpose of this recommendation letter is to understand the performance of teaching assistants during the semester, as one of the references for applicants to obtain outstanding and excellent teaching assistant award.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **(一)、教師推薦：**此學生擔任本人課程之教學助理，整體表現優異，今欲申請傑出及優良教學助理遴選，請推薦：  (Lecturer’s recommendation: This student worked as my teaching assistant for the semester, and his/her performance was excellent. Therefore, I’d like to)  □極力推薦(Strongly recommend)  □推薦(recommend)  □普通(average)  □不推薦(not recommend)  理由(Reason)：        **教師簽名(**Signature of the lecturer)**:** | | | | | | |
| **(二)、教師評分(Evaluation)：** | | | | | | |
| 評分項目(Scoring item) | 評分指標說明(Explanation of the scoring item) | 非常不  符合(Extremely  not conform) | 不符合  (Not conform) | 普通  (average) | 符合(conform) | 非常  符合(Extremely conform) |
| 專業知識(Professional knowledge) | 具備專業知識，能夠為學生解決課程問題的程度  (Fully equipped with the professional knowledge to answer questions of students) |  |  |  |  |  |
| 學習態度(Learning attitude) | 積極專注學習事務(Devoting to learning matters) |  |  |  |  |  |
| 表達能力(Expression) | 能透過語言與肢體進行表達  (Able to express his or her thoughts and idea through body and verbal languages.) |  |  |  |  |  |
| 溝通能力(communication) | 有能力擔任師生間溝通的橋樑  (Able to act as bridge between lecturer and students) |  |  |  |  |  |
| 分析能力(Analytical ability) | 分析事務能力，有助於解決課程問題  (Fully equipped with analytical ability which helps to solve the lectures’ problem) |  |  |  |  |  |
| 整體評估(Overall evaluation) | 綜合性評估  (Comprehensive evaluation) |  |  |  |  |  |